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www.beavervalley.ca

Thank you for booking your School Group adventure with Beaver Valley Ski Club! We are working hard to make sure your experience here this season is filled with teachable moments and great outdoor experiences for your students. To help accomplish this we have developed this information package to help you prepare for your trip.

In this package you will find:

- School Trip Planner
- New Online Registration Portal for Waivers and Rentals
- BVSC Required Forms including Participant Count Information and Sign Off Sheet
- What to expect on the day of your visit
- Information about and expectations of Beaver Valley Ski Club
- Parent/Volunteer Handout
- BVSC Parking Map
- Link to the **OSBIE site** for required safety guidelines reading:

<https://skiontario.ca/attention-teachers/>

**Please note:** All participants accessing BVSC lifts and/or hills and using a School Program Ticket (including all chaperones) **must wear a helmet**. A helmet for this purpose refers to a properly fitting helmet designed for the purposes of skiing & snowboarding. Helmet rentals are provided free of charge from Squire Johns for school group registrants only.

Should you have any questions at all, or require more information, please contact me directly.

See you soon!

**Dean Rutty**  
Groups Coordinator  
Beaver Valley Ski Club  
519-986-2520  
Cell: 519-375-7025



## School Trip Planner

Item	Done	Notes
General Considerations		
Reserve your day at Beaver Valley Ski Club		
Book Your Bus Rental		
Determine Parking/Pick Up Sites/Carpooling		
Determine Food & Beverage Needs		
Lunch		
Après		
On Account Cards		
Beaver Bucks Cards		
Any Food Allergies		
Ski Rentals-contact Squire John's (705) 445-4606 or <a href="mailto:rentals@squirejohns.ca">rentals@squirejohns.ca</a> at least 2 weeks in advance to ensure rental portal is open (as per instructions on rental sheet)		
Things to do at School		
Send out School Group package to students		
Review package with students and parents		
Review progress on waiver submission		
Prepare volunteers/chaperones for the trip		
Two weeks before Trip		
Confirm Number of Lift Tickets needed		
Ensure that all waivers have been electronically submitted		
Confirm Payment Method with BVSC		
Confirm participants have booked their rentals		
Confirm Meal Numbers if prebooking meals		
Distribute Map to Every Driver		
Provide "Beaver Valley Morning Process" to all participants		



## New Online Registration Portal for Waivers and Rentals

No more collecting paper waivers and following up rentals! This online system allows parents to register their students, sign the waiver and set up and pay for their rentals all in one place. It looks like a lot but is actually pretty simple!

The way it works is you will send out an email to your students/parents with the link below and the password the Groups Coordinator will provide to you. Note that the password is case sensitive. If you like, simply copy and paste the Student portion below into that email.

<https://skianywhere.com/beavervalley/groups>

The example shows Kincardine District Senior School, but you will enter your school. The link takes you to this page, where you enter the school and password, and click "Participant":

# ONLINE REGISTRATION

### BEAVER VALLEY SKI CLUB SCHOOL PROGRAM - ONLINE REGISTRATION

Welcome to Beaver Valley Ski Club's School Program Online Registration. To begin the registration process, select your school from the list below and enter the password provided by your child's teacher.

Kincardine District Senior School

Enter your school password

.....

Please indicate the type of registrant you are:

Participant  
 Supervising Adult

**Submit**

After hitting Submit, you will see this page:

## BEAVER VALLEY SKI CLUB SCHOOL PROGRAM - ONLINE REGISTRATION

Welcome to Beaver Valley Ski Club's School Program Online Registration. Please complete all fields below, sign, date and submit your registration.

### SPECIAL WINTER EXCURSION FORM / PARENTAL CONSENT

[<< Back](#)

Participant Name:	<input type="text" value="first name"/> <input type="text" value="last name"/>
Date of Birth:	<input type="text" value="YYYY-MM-DD"/>
School Name:	<input type="text" value="Kincardine District Senior School"/>
Parent/Guardian:	<input type="text" value="parent/guardian"/>
Email:	<input type="text" value="name@example.com"/>
Phone Number:	<input type="text" value="000-000-0000"/>

**For participants arriving individually by personal vehicle (not bus):**

What is your expected arrival time at Beaver Valley Ski Club?:

**ABSENCES:** If your group is coming for more than 1 day and you will miss one of those days, please check the box:

Date of Absence:

Select Activity:  Skiing  Snowboarding

Ability:  Non  Beginner  Intermediate  Advanced

Non Skier or Non Snowboarder	First time skiing/snowboarding. Individual has never skied or snowboarded before.
Beginner	The student has skied or snowboarded once or twice or a few times per year and has experienced and maintained control on a number of novice hills of varying difficulty. He/she is able to stop and turn both directions with some success. They are comfortable on green/beginner and some blue/intermediate slopes. May need assistance with getting on or off the lifts.
Intermediate	The student has skied or snowboarded on many occasions and has experienced a variety of hills and different ski areas. He/she can turn and stop under control using recognized formal techniques. They can ski /board with confidence on blue slopes and possibly some black/advanced slopes.
Advanced	The student is an experienced and competent skier or snowboarder. He/she has received formal instruction, knows and understands the Alpine Responsibility Code and can demonstrate ability at an advanced level. Such students can be called upon to assist supervisors.

### ALPINE RESPONSIBILITY CODE

The Ontario Snow Resorts Association has produced an Alpine Responsibility Code which the named ski area Beaver Valley Ski Club Ski Resort and the named school board [Bluewater District School Board](#) requires that you know and obey. Skiers/snowboarders must always ski/snowboard in control and be able to stop and change direction to avoid collisions with people or objects. The named ski area Beaver Valley Ski Club Ski Resort may revoke a lift ticket for violation of the code or other unacceptable conduct.

**All participants must wear an appropriate snow sport helmet for school excursions to OSRA member facilities. OSBIE recommends that schools adopt a mandatory snow sport helmet policy regardless of ski facility locations.**

### ACKNOWLEDGEMENT / INFORMED CONSENT

This signed form is required for all students who wish to participate in this outdoor recreation and snow sport education program. It should be understood that the purpose of this excursion is educational. Lessons are mandatory.

Skiing/Snowboarding/other is a sport with physical demands and inherent risks which are beyond the control of Bluewater District School Board and Beaver Valley Ski Club Ski Resort.

The inherent risks include, but are not limited to: falling; use of lifts; collision with natural or man-made objects or other persons; changing weather conditions; changes or variations in the terrain or surface; exposed rocks, earth or ice; travel beyond the trail boundaries. Incidents may occur which result in serious injury or death. Participants must assume the inherent risks of the sport.

It is strongly recommended by the Ontario Snow Resorts Association that you visit their website: [www.skiontario.ca](#) to review the complete OSBIE document and safety information on this site prior to your school visit. Following all rules and procedures can reduce the risk of injury. Failure to follow the rules will result in the student losing their lift ticket and future resort privileges.

**We have read and understood the above information, and agree to the regulations as outlined by the Ontario Snow Resort member Ski Area. I give my son/daughter permission to participate in the above noted activity at the ski area indicated.**

Parent or Guardian:  Date:

Draw your signature:

Fill out the form with the required info, and electronically sign the waiver. It won't let you submit unless all required fields are filled out. Once you hit Submit, it allows you to view or print a pdf copy of the waiver, and also has a button to continue to the Squire John's rental site:

# ONLINE REGISTRATION

## BEAVER VALLEY SKI CLUB SCHOOL PROGRAM - ONLINE REGISTRATION

Thank you! Your form has been submitted.

Please note payment must be made to the school to complete your registration.

To download a copy of the registration form for your records or to register another person, please click below:

[Download PDF Copy](#)

[Register another Participant](#)

[Proceed to Equipment Rentals at Squire John's](#)

**THANK YOU FOR COMPLETING YOUR REGISTRATION!**

## Supervising Adult page

You'll also see on the Online Registration page a second button at the bottom for Supervising Adult. The Groups Coordinator will provide your password as well. After registrations have started, you can go back and log in as Supervising Adult and it will take you to a page that shows you all your registrations and buttons to print the waivers or export an Excel list:



### BEAVER VALLEY SKI CLUB SCHOOL PROGRAM - ONLINE REGISTRATION

Welcome to Beaver Valley Ski Club's School Program Online Registration. **Teachers:** Participation lists **must** be emailed to Beaver Valley Ski Club 2 weeks prior to your first visit. If your group includes participants who did not do the online registration, you must manually add their information to the participation list. To download your participation list please click on the excel icon.

#### SKIING/SNOWBOARDING STUDENT PARTICIPANT LIST

#	First Name	Last Name	Activity	Ability	Age	Weight	Height	Shoe Size	Helmet	PARK	Parent/Guardian	Waiver
1	Butch	Cassidy	ski	Beginner	10				No	No	Sundance Kid	

#### SKIING/SNOWBOARDING ADULT PARTICIPANT LIST

#	First Name	Last Name	Activity	Ability	Age	Weight	Height	Shoe Size	Helmet	PARK	Capacity	Waiver

**The Groups Coordinator will download a pdf of all the waivers on the day of your visit, no more paper!**



## Participant Count Information

**To be completed and returned to BVSC two weeks prior to your visit.**

Email: [groups@beavervalley.ca](mailto:groups@beavervalley.ca)

Fax: (519) 986-4168

School Name: \_\_\_\_\_ Date of Visit: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Estimated Arrival Time: \_\_\_\_\_ Off-Hill Time: \_\_\_\_\_

Number of Busses: \_\_\_\_\_ Number of Cars: \_\_\_\_\_

Contact Person on Bus:

Name: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Number of Students: \_\_\_\_\_ Number of Adults: \_\_\_\_\_

### Student Experience Summary:

#### Skiers

- Never Ever/ Once or Twice
- Novice (Green Runs)
- Intermediate (Blue Runs)
- Advanced (Black Runs, Moguls, etc.)

#### Snowboarders

- Never Ever/ Once or Twice
- Novice (Green Runs)
- Intermediate (Blue Runs)
- Advanced (Black Runs, Terrain Park etc.)

Private Lesson Requests:

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Other notes to help make your day a success:

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## Sign Off Sheet

**To be completed and returned to BVSC on the day of your visit.**

Please give this to the Group Sales Representative on the day of your visit.

I \_\_\_\_\_, the organizer from \_\_\_\_\_  
(print name) (school name)

verify that **all participants** attending Beaver Valley Ski Club on \_\_\_\_\_  
(date)

have a waiver completed and signed by a parent or legal guardian.

I verify that:

Teachers/parents/guardians have reviewed **OSBIE guidelines** with all students:

- Alpine Responsibility Code
- Ski Lift Use
- Trail Markings used at BVSC and what trails they are capable of skiing/riding
- Lift Ticket information
- What to do if someone gets hurt
- All participants accessing BVSC lifts and/or hills and using a School Program Ticket (including all chaperones) have been informed that they must wear a helmet.
- Parent Volunteers/Supervisors have reviewed same information and have received the Parent/Volunteer Information sheet.

Key on-site supervisor contact information in case of emergency;

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

This person will be located:

- in Cafeteria
- on Hill

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

This person will be located:

- in Cafeteria
- on Hill

Final Counts

Children in attendance \_\_\_\_\_

Students in attendance \_\_\_\_\_

Adults in attendance \_\_\_\_\_

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Signature of group organizer

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Date



## On the day of your visit

1. Please call, or text the Group Coordinator Dean at 519-375-7025 when you are approximately 15 minutes from BVSC.
2. Bus arrives at BVSC – a BVSC Team Member will board the bus, give our welcome talk, hand out participant lift tickets, and give instructions for the day.
3. Please unload the bus at the bus parking lot after the first bridge as our second bridge is not rated for bus use. (see parking map below)
4. Group coordinators are to bring the BVSC Sign Off Sheet to the Administration Office located on the first level of the Main Clubhouse.
5. Supervisor and volunteer tickets will be provided at the bus. **Those not on the bus will need to pick up their tickets at the ticket window.**
6. BVSC requires that each participant accessing BVSC lifts and/or hills using a School Program Ticket (including all chaperones) wear a helmet. A helmet for this purpose refers to a properly fitting helmet designed for the purposes of skiing & snowboarding. Helmet rentals are available through Squire Johns, and are included in School Group rentals only.
7. **Participants needing Rentals** will proceed to Squire John's Ski Shop where they will be given a rental number and directed to pick up their boots, skis or snowboard.
8. **Participants using rentals are asked to return these to Squire John's at the end of the day. If the Shop is closed, rentals can be left on the back porch.**
9. Students will meet at Matt's Meadow where Snow Pros will conduct the morning ski off. **Students must complete the ski off** to move off of the Magic Carpet.
10. At the Ski Off, Snow Pros will group students by ability. Each student will then take one run on the Founders Chair with a Snow Pro. If the student demonstrates the ability to ski or snowboard on blue runs, they will receive a blue sticker on their ticket. If the student demonstrates the ability to ski or snowboard on black or double black runs, they will receive a red sticker. An afternoon clinic is provided for those riding the chair in the morning at 1pm at the top of Thruway. Clinics are approximately 45 minutes. Those students who have been working on the Magic Carpet for the day can continue to receive instruction in the afternoon.
11. One supervisor/chaperone is required to stay in the Clubhouse in case of an emergency and to assist with supervision in the cafeteria during lunch or break times. This person should have a list of students with emergency contact numbers. BVSC recommends that one vehicle accompanies the bus on your school trip in case of an emergency.
12. Note that our terrain Park, Andy's Playground, is off limits to School Groups. Please be prepared to supply chaperones/volunteers to help supervise any closed runs.
13. Group invoices will be emailed out to the School Group Coordinator after your Ski Day.
14. **Reserve your date for next season!**



## Beaver Valley Morning Process

**The following information will be reviewed by BVSC staff once your group's bus has reached the property. If any of your group is driving up separately, please ensure that they have read this information.**

### Renting

- ✿ Please proceed to Squire John's Shop
- ✿ Take note of your **rental number (#)** so you can pick up your corresponding boots and skis or board.
- ✿ Ski poles can be found at Squire John's for those who require them.

### Renting & Your Own Equipment

- ✿ Proceed to the top of the wooden steps. Set your equipment on the designated racks and proceed inside (Staff will be directing you along the way)
- ✿ Please use the side door and head downstairs to the second level locker area to get changed into your gear.
- ✿ **Leave your bags neatly in the cubby-holes in the change rooms.**

### Changed & Ready

- ✿ Head to Matt's Meadow (Staff will be directing you to the Meadow)
- ✿ An evaluation (ski off) is mandatory for all other students
- ✿ For students brand new to the sport of skiing or snowboarding, a clinic will start as soon as you are assembled at the base of Matt's Meadow
- ✿ Those who have skied and snowboarded before can go directly to the Ski Off at the top of the Magic Carpet. Snow Pros will group students by ability. Each student will then take one run on the Founders Chair with a Snow Pro. If the student demonstrates the ability to ski or snowboard on blue runs they will receive a blue sticker on their ticket. If the student demonstrates the ability to ski or snowboard on black runs they will receive a red sticker. An afternoon clinic is provided for those riding the chair in the morning at 1pm at the top of Thruway. Clinics are approximately 45 minutes. Those students who have been working on the magic carpet for the day can continue to receive instruction in the afternoon.
- ✿ Explore the slopes and ski in your designated colour and comfort zone.

**Please ensure that all rentals are returned to Squire John's at the end of the day,** including poles and ski or snowboard boots. Please take one last check that personal items are not left behind.



## Important Notes from BVSC

- ⌘ **Andy's Playground Terrain Park will be closed to all school groups;** guests are encouraged to use Paradise and Take a Hike Terrain Parks.
- ⌘ If your group has any BVSC members, these students will still need to participate in the ski off at Matt's Meadow and will need to wear your school's lift ticket.

## BVSC Behavioural Expectations

- ⌘ All guests on hill are expected to know and obey the Alpine Responsibility Code; any participants caught breaking any of these rules may have their ticket removed.
- ⌘ Skis and Snowboards must be worn only on the snow, no skiing or riding on the deck or stairs.
- ⌘ It is illegal to share your lift ticket with any other participant.
- ⌘ Please put all garbage and recycling in the proper place.
- ⌘ Please leave bags and shoes neatly in the cubby holes of the change rooms.
- ⌘ BVSC uses closed trail signs or orange tape to indicate closed trails. Do not cross these.
- ⌘ Please ensure that snowboards are flipped on their bindings to help reduce the risk of runaway equipment.
- ⌘ Ski or ride defensively. Always be prepared for the unexpected.

Tucking and jumping are two activities that cause the most injuries. Speeding down a run in a tuck position or 'catching air' on a jump can result in the skier or rider being out of control.

**Know your limit and ski or ride within it!**

**BVSC staff are able to assist with the supervision and care of the students, but the ultimate responsibility for the students is with the school supervisors.**



## Parent/Volunteer Information

Thank you for volunteering your time to help make the student's skiing and riding experiences memorable. Beaver Valley Ski Club staff would like to thank all parents & volunteers for helping to make these trips possible.

### Responsibility of Parents & Volunteers:

- ※ Ensure that all students are following the rules as set out by the staff of Beaver Valley Ski Club.
- ※ Help students get set up with equipment from Squire John's.
- ※ One supervisor is to be assigned to the Clubhouse. A table will be reserved in the cafe.
- ※ Assist with the monitoring of the 2<sup>nd</sup> floor boot room to ensure cleanliness.
- ※ Supervision in the cafeteria to ensure cleanliness, respect for students, staff and other guests.
- ※ Conduct "in area" supervision on the trails used by the students
- ※ Supervisors are asked to help monitor the top of closed trails. Any guest found skiing/sliding on a closed trail will have their lift ticket removed.
- ※ Help to enforce the Alpine Responsibility Code.

### Parents & Volunteers should also be aware of the following:

- ※ School specific expectations
- ※ Departure time
- ※ Emergency Action Plan
- ※ Contingency Plan
- ※ Out of School Behaviour Guidelines.
- ※ Trails that are closed during your visit

### **Important Information**

- ※ **BVSC requires that all participants accessing BVSC lifts and/or hills using a School Program Ticket (including all chaperones) must wear a helmet.** A helmet for this purpose refers to a properly fitting helmet designed for the purposes of skiing & snowboarding. Helmet rentals are available through Squire Johns.
- ※ Parents and Volunteers **not** on the bus can pick up their lift tickets at the Ticket Window, otherwise they will be available at the bus.
- ※ Washrooms facilities and guest cubbies are located on the 2<sup>nd</sup> floor of the Clubhouse.
- ※ Supervisors and Chaperones are encouraged to enjoy a day of skiing or sliding with the students, and to join the morning clinics. By understanding what the group is learning, they can help reinforce the clinics during the afternoon.

# PARKING *map*

